



PUBLIC NOTICE OF A SPECIAL MEETING

Notice is hereby given that a Special Meeting of the Board of Commissioners of the City of Newport, Kentucky, has been called. The meeting will be held on May 19, 2025. The Special Meeting will begin at 5:30 p.m. for an executive session to discuss potential litigation related to the US 27/Carothers Road project. The city is currently involved in litigation regarding an easement, and the board discussion will center on that and any ancillary issues that relate to that project.

Pursuant to Ordinance, one or more members of the Board of Commissioners may participate via Zoom or a similar teleconference system. The primary physical location remains the City of Newport Municipal Building, 998 Monmouth Street, 1st Floor, Multi-Purpose Room.

The Agenda will be available at www.newportky.gov

Notice dated 16 May 2025.

Tiffany Myers

City Clerk Tiffany Myers



Subject: Agenda Overview for Newport Board of Commissioners Meeting – May 19, 2025.

Please find attached the agenda for the upcoming Newport Board of Commissioners meeting, scheduled for Monday, May 19, 2025, at 5:30 p.m.

The Board of Commissioners will hold a Special Meeting at 5:30 p.m. to go into executive session. No action will be taken at this time.

The Regular Meeting will be conducted at its regular time at 6:30 p.m.

Personnel Orders:

- Appointment of Police Social Worker Skylar Fox, Executive Assistant/Office Manager Derick Dieters, and Police Cadet Gannon Torres in the Police Department.
- Appointment of Kira Palmer to the Historic Preservation Board.

Proclamations/Presentations:

- The City of Newport is committed to supporting historical preservation initiatives. Mayor Guidugli will proclaim May as National Preservation Month in the city.
- A proclamation recognizing World Ocean Day and the Wave Foundation at the Newport Aquarium's mission to inspire and foster environmental standards of aquatic life through education, conservation, and volunteerism.
- A proclamation honoring the Newport Optimist Club in recognition of its dedication to helping the community's youth.
- Finance Director Lenny Kuntz will provide the FYE 2024 Audit Presentation.
- Municipal Specialist Josh Tunning will provide a presentation on bicycle share lanes.
- Assistant City Manager Brian Steffen will present a rendering for a shelter for a farmer's market/event space in the city parking lot on the 700 block of Monmouth.
- NKY Water District representatives will give a presentation related to a multi-phase water line replacement project in Newport.

New Business:

Commissioners Ordinance O-2025-07

This ordinance repeals and replaces Section 111.05 of the Newport Code of Ordinances concerning employee requirements at establishments licensed to serve alcoholic beverages by the drink. Bartenders and others working in alcohol-serving establishments (except sexually oriented businesses) will no longer be required to hold a bar ID.



The New Requirements:

- All individuals (including employees, contractors, and volunteers) working as bartenders or servers (excluding food service-only staff, security, cleaning, or maintenance) must complete the Kentucky S.T.A.R. training within 90 days of employment.
- The S.T.A.R. certification is valid for 3 years.
- Those who do not complete the training within the time limit cannot be employed in these roles.
- Current employees with valid bar IDs must comply once their ID expires.

Commissioners Order No. R-2025-37

On February 24, 2025, the Board of Commissioners adopted Order R-2025-04 to issue industrial revenue bonds for Nexigen Communications' expansion in Newport, subject to an Agreement In Lieu of Taxes approved by the City, County, and Newport Independent School District. The State Local Debt Officer approved the bond issuance on April 30, 2025. Nexigen, through NXG Holdings, LLC, is closing on two properties and requests that the City adopt the bond order to finalize the bond closing. The bonds are not City debt, and Nexigen will cover all issuance costs.

Commissioners Order No. R-2025-39

The Fire Department currently contracts with Medicount, a third-party ambulance billing company. An addendum to this contract is being proposed to allow for participation in the Ambulance Supplemental Payment Program (ASPP). This program provides additional federal funding for ambulance services rendered to Medicaid patients. By participating in the ASPP, the Fire Department can recover some of the uncompensated costs of providing emergency medical services to Medicaid recipients.

This summary highlights the key agenda items for the meeting. For a complete list of the topics to be addressed, please refer to the attached agenda.

Tiffany Myers

City Clerk Tiffany Myers



NEWPORT
KENTUCKY

CITY OF NEWPORT, KY
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

May 19, 2025 @ 5:30 PM

Newport Municipal Building, 998 Monmouth Street, 1st Floor Multi-Purpose Room

AGENDA

NOTICE TO THE PUBLIC

For special meetings, the board must adhere to the published agenda and is not at liberty to discuss other topics.

***Notice is hereby given that pursuant to Ordinance:** one or more members of the Board of Commissioners may participate via Zoom or a similar teleconference system. The primary physical location remains the City of Newport Municipal Building, 998 Monmouth Street, 1st Floor, Multi-Purpose Room.*

The public can access the meeting through the live stream [Facebook.com/CityofNewportKY](https://www.facebook.com/CityofNewportKY) or [YouTube/CityofNewportKY](https://www.youtube.com/CityofNewportKY)

CALL TO ORDER:

EXECUTIVE SESSION:

Pursuant to KRS (C), discussions of proposed or pending litigation against or on behalf of a public agency. NO ACTION WILL BE TAKEN.

ADJOURNMENT:



NEWPORT
KENTUCKY

CITY OF NEWPORT, KY
REGULAR MEETING OF THE BOARD OF COMMISSIONERS

May 19, 2025 @ 6:30 p.m.

Newport Municipal Building, 998 Monmouth Street, 1st Floor Multi-Purpose Room

AGENDA

NOTICE TO THE PUBLIC

Comments about city service issues are not on the agenda during the public forum portion of regular meetings. After reading an Ordinance, audience members are allowed to address the Board with questions or concerns regarding said Ordinance. When recognized, please state your name for the record and limit the time used to present your remarks. Orders and Resolutions are passed by one vote, and Ordinances require two readings to be adopted.

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PERSONNEL ORDERS:

COMMISSIONERS ORDER NO. R-2025-35

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, APPOINTING SKYLAR FOX TO THE POSITION OF POLICE SOCIAL WORKER IN THE NEWPORT POLICE DEPARTMENT EFFECTIVE MAY 20, 2025.

COMMISSIONERS ORDER NO. R-2025-36

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, APPOINTING DERICK DIETERS TO THE POSITION OF EXECUTIVE ASSISTANT/OFFICE MANAGER IN THE NEWPORT POLICE DEPARTMENT EFFECTIVE JANUARY 1, 2025.

COMMISSIONERS ORDER NO. R-2025-40

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, APPOINTING GANNON TORRES TO THE POSITION OF POLICE CADET IN THE NEWPORT POLICE DEPARTMENT EFFECTIVE MAY 19, 2025.

COMMISSIONERS ORDER NO. R-2025-38

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, RATIFYING THE MAYOR'S APPOINTMENT OF KIRA PALMER TO THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF NEWPORT, KENTUCKY.



NEWPORT
KENTUCKY

PROCLAMATIONS/PRESENTATIONS:

- National Preservation Proclamation
- World Ocean Day Proclamation
- Newport Optimist Club Proclamation
- Finance Director Lenny Kuntz- FYE 2024 Audit Presentation
- Municipal Specialist Josh Tunning will provide a presentation on bicycle shared lanes.
- Assistant City Manager Brian Steffen will present a rendering for a shelter for a farmer's market/event space in the city parking lot on the 700 block of Monmouth.
- NKY Water District representatives will give a presentation related to a multi-phase water line replacement project in Newport.

PUBLIC FORUM:

APPROVAL OF MINUTES:

- Regular meeting minutes from April 21, 2025.

NEW BUSINESS:

FIRST READING OF COMMISSIONERS ORDINANCE O-2025-07

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY REPEALING AND RE-ENACTING SECTION 111.05 OF CHAPTER 111: ALCOHOLIC BEVERAGES OF THE CODE OF ORDINANCES REGARDING CERTAIN REQUIREMENTS FOR EMPLOYEES OF PREMISES LICENSED TO SELL OR DISPENSE DISTILLED SPIRITS, WINE, OR MALT BEVERAGES BY THE DRINK.

COMMISSIONERS ORDER NO. R-2025-37

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY AUTHORIZING AND APPROVING THE ISSUANCE OF TAXABLE INDUSTRIAL BUILDING REVENUE BONDS, TO BE ISSUED IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$5,000,000, THE PROCEEDS OF WHICH SHALL BE USED TO FINANCE THE ACQUISITION, CONSTRUCTION, INSTALLATION, IMPROVEMENTS, AND EQUIPPING OF AN INDUSTRIAL BUILDING FACILITY, OR FACILITIES, TO BE LEASED TO NXG HOLDINGS, LLC, A KENTUCKY LIMITED LIABILITY COMPANY, ITS AFFILIATES, SUCCESSORS, AND/OR ASSIGNS; AUTHORIZING AND APPROVING A LEASE AGREEMENT, A BOND PURCHASE AGREEMENT AND SUCH OTHER RELATED DOCUMENTS, CERTIFICATES, AND AGREEMENTS; AND AUTHORIZING SUCH OTHER ACTIONS, NECESSARY OR REQUIRED, RELATED TO THE ISSUANCE OF THE BONDS AND THE FINANCING OF THE PROJECT, INCLUDING, BUT NOT LIMITED TO, A FEE JOINDER TO THE MORTGAGE, AND OTHER CUSTOMARY AND COMMERCIALY REASONABLE DOCUMENTS IN FAVOR OF THE LENDER PROVIDING FINANCING TO THE PROJECT, WITH THE UNDERSTANDING THAT THE ISSUANCE OF THE BONDS SHALL BE CONDITIONED UPON COMPLIANCE WITH THE TERMS OF THE PILOT AGREEMENT.

COMMISSIONERS ORDER NO. R-2025-39

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY AUTHORIZING AND DIRECTING CITY MANAGER JOHN HAYDEN TO EXECUTE AN ADDENDUM TO THE CLIENT SERVICES AGREEMENT WITH MEDICOUNT MANAGEMENT, INC. FOR EMS BILLING SERVICES.



DEPARTMENT HEAD COMMENTS

CITY MANAGER COMMENTS

BOARD OF COMMISSIONERS' COMMENTS

ADJOURNMENT

Board of Commissioners Upcoming Scheduled Meetings 2025 @ 6:30 PM

June 16	(Regular)
July 21	(Regular)
August 18	(Regular)
September 15	(Regular)
September 29	(Caucus)
October 20	(Regular)
November 3	(Caucus)
November 17	(Regular)
December 15	(Regular)
January 5, 2026	(Regular)